

Teacher Assistant

CEO-Commission On Economic Opportunity

Nassau, NY 12123

Assistant Teacher

Full-time

Onsite

\$18.94 - \$18.94 an hour

Posted on August 15, 2025

Organization Statement

CEO is a Community Action Agency that's committed to making a positive impact by supporting our customers, colleagues and community. We're looking for individuals to join our agency that support and believe in our Values of: Helping Others, Respect, Accountability, Innovation & Teamwork. CEO's many programs offer a broad range of services to meet the needs of our community.

Job Description

- Works as a team member with classroom staff and families to implement curriculum that is meaningful and meets the needs of individual children.
- Works closely with the classroom Teacher to implement planned lesson plans and activities.
- Support social and emotional development and provide positive guidance to children.
- Promote positive social interactions among children and model appropriate communication.
- Assist in delivering age-appropriate activities in various areas of learning.
- Support small group activities and provide individualized instruction as needed.
- Remain up to date on Head Start and childcare licensing regulations.
- Assist with completing daily classroom paperwork and conducting child observations and assessments.
- Promote children's development and learning through the utilization of the Head Start Performance Standards and Learning Outcome Framework, and OCFS Day Care regulations as requested by classroom staff.
- Providing classroom coverage for staff absences and lunch breaks.

- Encourage and support family involvement in their child's education.

Responsibilities

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Qualifications

- High School Diploma or equivalent
- Full time 730am-3pm Monday-Friday
- Previous experience working with young children
- Currently possess or the commitment to obtain a CDA credential within the agreed upon time
- Candidate must be authorized to work in the US without VISA sponsorship
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

Application Instructions

Please note: applicants for this position will be required to complete standard

background clearances. Apply: <https://www.coeempowers.org/about/join-us/> Call: 518-272-6012, ext. 301 EOE/AA

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