

Director Of Early Childhood Education - Soundview, Bronx

Homes for the Homeless

Bronx, NY 10472

Program Director

Full-time

Onsite

\$80,000 - \$80,000 a year

Posted on October 22, 2025

Organization Statement

Homes for the Homeless operates shelters for families experiencing homelessness in NYC. Our family residences are more than just a place to sleep. Families can make the most of their stay through accessing an array of onsite programs. Many of these programs are also available to people living in the local community. Our goal is to have a positive impact so families can thrive long after they leave our shelters.

Job Description

We are excited to invite a passionate and experienced **Director of Early Childhood Education** to join our team! Homes for the Homeless (HFH) is searching for a dedicated Director of Early Childhood Education for our Families w/ Children facility in the Soundview area of the Bronx. The Director will manage the daycare and Pre-K center. This position is an excellent opportunity for an enthusiastic childcare and education professional to fully develop a high-quality program that meets the needs of a high-risk, vulnerable population. Join us and be a part of an organization that values your contribution and cares deeply for the community we serve.

Responsibilities

- Manage a team comprised of a Head Teacher, Assistant Teacher, Daycare Helper, and Enrollment Specialist.
- Oversee a classroom of up to twenty children between 2-5 years old, if the Head teacher is unavailable.
- Lead staff recruitment and student enrollment efforts.

- Spearhead curriculum development and daily lesson planning alongside Head Teacher.
- Collaborate with administration and other department directors regarding child and family progress assessments and needs.
- Coordinate with administration for staff training, development, and background check clearances.
- Provide reports to agency administrators and program funders as needed.
- Liaise with appropriate City agencies including DOE, DOH, and ACS.

Qualifications

- **Master's Degree or Bachelor's Degree in Early Childhood Education.**
- **Current NYS Teaching Certification.**
- At least two years of lead teacher experience in a program for children less than six years of age.
- Demonstrated supervisory experience.
- Ability to effectively lead a team and coordinate with other department directors as needed.
- Enthusiasm and a positive, strengths-based approach to program management and development.
- Must be willing to consent to a multi-phase criminal background check.
- Ability to lift 40 or more pounds.
- Ability to sit on the floor, bend down, and pick up children throughout the course of an eight-hour shift.
- **Minimum Education Level:** Bachelor's Degree
- **Preferred Education Level:** Bachelor's Degree

Application Instructions

Thank you for your interest in Homes for the Homeless! We kindly ask that you submit an application using an external link to our Career Center:

[Director of Early Childhood Education- HFH Application](#)

We look forward to connecting with you!

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