

# Early Childhood Education; Woodside - Teacher's Aide

The Child Center of NY

Woodside, NY 11377

Other

Part-time

Onsite

\$18.19 - \$18.47 an hour

Posted on May 8, 2026

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## Organization Statement

The Child Center of NY strengthens children and families with skills, opportunities, and emotional support to build healthy, successful lives.

## Job Description

### Essential Functions:

- Perform the functions of this position with a strong understanding of the Head Start Performance Standards and the component plans; and thorough knowledge and application of Developmentally Appropriate Practices
- Assist in facilitating activities of the children, including daily activities, field trips, selecting and arranging equipment and materials in the classroom
- Collaborate with other staff and classroom team members to maintain the function of classroom, focused on meeting the needs of children both collect and individual
- Assist in maintaining a safe and healthy classroom environment. Assure that classroom equipment, furniture, materials, and supplies are properly maintained and stored;
- Assist in conducting daily health checklist and monthly environment checklist.
- Assist in assuring that files are complete, accurate, and confidentially maintained.
- Perform other duties, as may be required.

### Supervisory Responsibilities:

- Assist in the management of the overall direction, and evaluation of the classroom in accordance with the federal, state, locals' requirements as well as agency policies and

applicable laws.

## **Responsibilities**

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### **Minimum Qualifications:**

- A High School Diploma or GED
- Will support families that predominantly speak Spanish or Bengali and others, may be required depending on client needs.?
- Experience working with children.
- Proficiency in Microsoft Office products
- Ability to plan and carry out assignments independently.
- Ability to prioritize, adhere to timelines and multi-task

**Qualifications Preferred:**

- Age-appropriate Child Development Associates (CDA) Credential.

**Application Instructions**

Please click to apply: <https://jobs.dayforcehcm.com/en-US/childcenterny/CANDIDATEPORTAL/jobs/19017>

**Language Requirements**

English